



BGCCVI Daycare and Infant/Toddler Multiage Handbook Addendum

DAYS AND HOURS OF OPERATION

The Licensed Daycare programs are open Monday to Friday from 7:30 am to 5:30 pm. All club locations are closed for statutory holidays, as well as Easter Monday and Boxing Day.

Family Place is a parent/tot drop-in program. It is offered on a club-specific basis and takes place on different hours/days depending on the location. Please see our website www.bgccvi.com for more program information.

LATE DROP OFF/EARLY PICK UP

Please notify your club ahead of time if you will be dropping off your child(ren) after 9:30am or picking up before 4:00pm to make arrangements for alternate location drop off or pick up. This is very important due to the active programming schedule.

REGISTRATION

All registration for the Daycare Program is done through the EZChildTrack online registration system. Please contact your club for availability before beginning the registration process.

PROGRAMMING

Boys and Girls Clubs of Central Vancouver Island believes that the first five years of a child's life are the most significant in terms of learning and development.

The Goals of the Daycare Programs Are....

- To provide an environment that is open and accessible to all children in our community.
- To provide quality child care by ensuring a safe and nurturing environment designed so that each child is successful.



Programming continued...

- To provide a program which recognizes and respects individual differences in children.
- To enhance self-esteem and self-concepts.
- To promote and encourage growth in physical, social, emotional, cognitive and self help development skills that will prepare your child for school.
- To foster a keen awareness and enjoyment of the world around your child through hands-on-experience.
- Our daycare follows a family centered practice philosophy; therefore we strive to work with the family in order to make your child's experience a positive one.

Activities and Learning in our centres are based on each child's interest and needs. This means your child will be engaged in activities that will develop knowledge and skills for lifelong learning in the following areas:

Well-Being and Belonging:

Building relationships with children and adults, sharing, turn taking, self confidence, empathy, are adaptive, are alright with changes/surprises, sense of self respect and security, and healthy eating and physical activity.

Exploration and Creativity:

Explore the world using their bodies and senses, build, create, explore, think and reason, identify and try possible solutions to problems, be expressive through dance, music, stories, art, instruments and sculpting.

Languages and Literacy:

Communication skills, increased vocabulary, sound and word play, number recognition, measuring, shapes, learning about other cultures, imagining, expressing, negotiating, guessing, reasoning and predicting. Listening, turn taking, telling and having stories told to them, singing, rhyming, sorting, finding patterns. **It is important to note that children need to be nurtured through their emotional, social, creative and intellectual means rather than just limiting it to counting to ten and learning the alphabet.**

Social Responsibility and Diversity:

Explore and learn about community, respect for others, fairness for themselves and others, learn to appreciate and celebrate diversity, understand and welcome differences, responsibility for themselves and begin to show responsibility for others, resolving conflict, recycling and composting.

If you would like to know more about the program curriculum please have a look at the posters around the room. Each learning centre (Play dough, water play, art easel, blocks, art table etc...) has a poster that gives a brief definition of what your child is learning while being engaged and playing in each of these areas.



ADMISSION CRITERIA

Daycare- Children may be 30 months to five years old (Kindergarten age) to participate in the program.

Infant & Toddler Multi-age- Limited spaces are available for children from birth to 36 months. Children ages 3-5 years also participate in the multi-age program.

FOOD

Parent/Guardians are responsible for bringing a lunch for their child. Warm-ups are welcome, please label container and place in our fridge. We prefer parents to provide a healthy lunch based on the Canadian Food Guide. Copies are available at the club upon request. As well, we like to encourage children to drink water and prefer that parents send children with a water bottle over other drinks. Thank you for your cooperation. ******Please note that we encourage parents to follow the guidelines of the Canada Food Guide and we are required to obey all Child Care Licensing Regulations regarding storage and service of food.***

CLOTHING AND PERSONAL ITEMS

Please ensure that personal items are identified with your child's name. We are not responsible for the loss of clothing. Please be sure that your child comes daily with the following (as applicable for his/her age and stage):

- 2-3 full changes of clothing (shirt, pants, underwear and socks), all labeled in and placed in a ziplock bag or stay in center back pack.
- Appropriate wear for the weather: raincoat, snowsuits, mittens, muddy buddies and hats, etc.
- Inside slippers, shoes, or non-slip slippers/booties every day
- A water bottle labeled with your child's name.
- Sun hat and lotion sunscreen on warmer days
- All food your infant/toddler will need for the day (please include only foods that your child has tried)
- Formula, breast milk or other types of milk
- Bottles, sippy cups
- Disposable diapers, wipes, diaper cream/Vaseline (if needed)
- Blanket for crib/cot
- Sleep stuffy (if needed)
- Soother (if needed)
- Two bibs
- Earthquake Kit (placed in a large Ziploc) including: Bottle of water, granola bar or snack (peanut free), emergency blanket, package of kleenex, small toy, ****CURRENT 4X6 PHOTO OF CHILD** (write on the back of the photo-- child's full name, age, gender, parent name(s), parent phone number(s), in town emergency contact name and number (not parent), out of province emergency contact name and number), a letter to your child if desired.



Boys & Girls Clubs
of Central Vancouver Island

Clothing and Personal Items continued...

- Please send your child dressed to play. Children are bound to get clothes dirty due to outside play, painting, etc.

We look forward to getting to know you and your family!