



Boys & Girls Clubs
of Central Vancouver Island

Parenting Program Coordinator

The Boys and Girls Clubs of Central Vancouver Island (BGCCVI) is Vancouver Island's largest childcare provider and is trusted by more parents than any other childcare provider. The BGCCVI is a registered Non-Profit organization and charitable organization serving over 1000 children, youth and families in Comox, Courtenay, Lantzville, Nanaimo and Ladysmith through enriching programs in 13 club locations.

We are currently undergoing a period of expansion and significant change and are consequently looking for a Parenting Programs Coordinator.

This position will provide an interesting and satisfying career opportunity for those seeking to make a positive contribution to a community-based, growth-oriented organization. As caring adult role models, BGCCVI staff build healthy, supportive relationships with children and youth, which in turn can positively influence the life path they choose.

This is a term position with an anticipated end date of June 30, 2019. Reporting to the Director of Integrated Child, Youth and Family Services, the Parenting Program Coordinator is responsible for:

- ✓ Providing a safe and supportive place where parents can experience new learning opportunities, overcome barriers, build positive relationships and develop confidence and skills for life
- ✓ Recognize the limits of the programs and refer parents to other professionals, services and agencies as appropriate
- ✓ Makes arrangements for facilities and materials necessary for group sessions
- ✓ Plans sessions in a consultative process with participants and staff. Conducts sessions acting as a facilitator or a co facilitator not a counselor
- ✓ While in a group setting and engaged in a helping relationship with a parent, the Program Coordinator/Facilitators will remain in a strictly professional relationship.
- ✓ Present and promote Parenting Programs program to professionals, community agencies and groups

The successful candidate will meet the following position requirements:

- ✓ A diploma, Bachelor or Master's degree in social service/human services or a related field, or the equivalent education and experience.
- ✓ Experience in group facilitation within a social services setting.
- ✓ A basic comprehensive understanding of a wide variety of topics in the field of family life education, including adolescent development, attachment theory, compassionate communication and self-care.
- ✓ Must be legally entitled to work in Canada

Salary: \$21.08 per hour

Location: Comox, BC

Date Posted: November 13, 2016

Posting Expires: December 21, 2016

Please send your cover letter and resume to careers@bgccvi.com quoting the job posting number **20180065** in the title.