



Boys & Girls Clubs
of Central Vancouver Island

Comox Community Development Liaison

The Company:

The Boys and Girls Clubs of Central Vancouver Island (BGCCVI) is Vancouver Island's largest childcare provider and is trusted by more parents than any other childcare provider. The BGCCVI is a registered non-profit and charitable organization serving over 1000 children, youth and families in Comox, Courtenay, Lantzville, Nanaimo and Ladysmith through enriching childcare and youth programs in 14 locations.

Boys and Girls Clubs staff are trained, passionate, and dedicated. They build self-esteem by empowering participants to help shape programs and share their ideas. Through these opportunities, children and youth are given the chance to develop life and leadership skills and learn how to contribute to Clubs and their communities. As caring adult role models, BGCCVI Staff build healthy, supportive relationships with children and youth, which in turn can positively influence the life path they choose.

The Position:

We are looking for a dynamic, creative, and experienced professional to join our organization as a Community Development Liaison in the Comox Valley Region. This role will support Boys and Girls Clubs of Central Vancouver Island to strengthen our current relationships, as well as build new relationships with other service providers, agencies, funders and the communities.

This is a casual position (equivalent to 15 hours per week), reporting to the Executive Director, Karen Love. The duties of this position include:

- ✓ Awareness-raising in the community regarding Boys and Girls Clubs of Central Vancouver Island programs and services and by doing so help to raise public awareness on issues relevant to the community.
- ✓ Identification of opportunities, including community issues and needs, for new partnerships around service delivery.
- ✓ Build links with other groups and agencies and be the representation of the agency at collaborative tables in the community.
- ✓ Report on monthly activities and statistics
- ✓ Provide information, as necessary, for development of funding proposals and reports
- ✓ Through engaging with the community, support the growth of the youth focused programs offered by BGCCVI in the area.
- ✓ Supervision of the current youth program staff to ensure delivery of high-quality programming and expansion of programs.

The successful candidate must meet the following requirements:

- ✓ 1-year post-secondary education relevant to the Childcare, Social Services, Community Development or Business field preferred.
- ✓ 1-year working in a relevant area, such as parenting programs and or childcare and youth work.
- ✓ Deep connection to the Comox Valley region

Salary: \$21.00-\$23.00 per hour, commensurate with experience

Location: Comox, B.C.

Date Posted: July 23, 2020

Please send your cover letter and resume to careers@bgccvi.com quoting the job posting number **20200039** in the title.

We thank all applicants in advance for their interest however, only those applicants who are short listed for an interview will be contacted.