

Program Leader

The BGC Central Vancouver Island (BGCCVI) is a registered Non-Profit and charitable organization on Vancouver Island serving over 1000 children, youth and families in the Comox, Courtenay, Lantzville, Nanaimo and Ladysmith areas through enriching programs at over 14 club locations.

This position provides a rewarding career opportunity for those seeking to make a positive contribution to a community-based, growth-oriented organization. As caring adult role models, BGCCVI staff build healthy, supportive relationships with children and youth, which in turn can positively influence the life path they choose.

- ✓ Assisting with the design, implementation, and evaluation of a program schedule that includes age-appropriate activities for program participants that include all elements of BGCCVI Core Programming standards.
- ✓ Maintaining active supervision of program participants at all times.
- ✓ Working as a key member of an integrated staff team that consistently strives for inclusion, excellence and effective conflict resolution.
- ✓ Awareness of outstanding issues/needs of program participants and corresponding care plans
- ✓ Documenting and report all incidents of suspected child abuse to the Ministry for Children and Family Development.
- ✓ Checking that any equipment or facilities used to help facilitate the delivery of the program plan are safe, in good working order, and free of risk.

Job Requirements:

- ✓ Successfully completed 20-hours of post-secondary courses and/or training focusing on Child Development, Guidance, Health and Safety or Nutrition; 20-hour Responsible Adult Certification preferred.
- ✓ Direct program delivery experience with demonstrated working knowledge of child care programs.
- ✓ Class 4 Drivers License preferred (+\$1.00 per hour if licensed).
- ✓ Must be legally entitled to work in Canada.

Position Details:

Job Status: Part time/ 0-30 hours per week
Hourly Rate: \$17.00 per hour
Location: 5th St Nanaimo, BC
Program: OSC
Posting Expires: December 8, 2021

Please send your cover letter and resume to careers@bgccvi.com quoting the job posting number 20210074 in the title.

We thank all applicants in advance for their interest however, only those applicants who are short listed for an interview will be contacted